



State of Wisconsin
Homeland Security Council

JIM DOYLE
Governor

MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608-242-3000

Open Session Meeting Minutes

**Department of Military Affairs
Classroom 230**

**Wednesday, September 20, 2006
9:44 a.m. – 11:03 a.m.**

Members present: Chair Major General Albert Wilkening (DMA), David Collins (WSP), David Heinle (CapPol), Dr. Sheri Johnson (DHFS), Amy Smith (DNR), Dave Steingraber (OJA), and Jim Warren (DCI).

Members Absent or Excused: Johnnie Smith (WEM) and Judy Ziewacz (DATCP).

Alternates present: Tom Anderson (DHFS), Dan Blackdeer (CapPol), Mike Kunesh (OJA), Steve Peterson (WEM), and David Woodbury (DNR).

Others present: Randi Milsap (DMA Legal Counsel), Lynn Rasmussen (DMA staff), Colonel Paul Russell (DMA staff), Lieutenant Colonel Tim Donovan (DMA staff), Captain June Dykstra (DMA staff), Lori Getter (WEM staff), Ed Gleason (DHS Protective Security Advisor - Wisconsin), John Walsh (DHS PSA Supervisor), Mark Winscher (FBI - Madison), Spiros Fafalios (FBI - Milwaukee), Jeff Anderson (U.S. Attorney's Office – Western District), Jeffrey Hieb (U.S. Coast Guard), Commander Sean Murtagh (U.S. Coast Guard), and Dan Lindstedt (Sen Brown's office) and Dr. Sarah Shapiro Hurley (DNR). joined the meeting.

Quorum present.

9:44 a.m. – Convene in open session.

After convening in open session, the Council took a short break.

9:50 a.m. – Re-Convene in open session.

5. **Announcements of Closed Session Discussion Action.**

Chair Wilkening announced that the minutes for the August 16, 2006 closed session meeting were approved. Each agency provided its intelligence report and the Council was provided with a briefing by the FBI on training law enforcement for terrorism on the street.

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6. Review and Approval of August 16, 2006 Open Session Meeting Minutes.

A motion was made by Dave Steingraber and seconded by Dave Collins to approve the minutes from the August 16, 2006 open session meeting minutes. **Motion carried.**

7. Agency Intelligence Reports (unclassified).

- OJA (Dave Steingraber): 1) We had a very successful Citizen Corps Conference last week with approximately 150 people in attendance. They were very enthusiastic and were hungry for information. I believe their enthusiasm re-energized the Citizen Corps Council. 2) The Interoperability Council approved the Technical Interoperability Plan. This will be posted on the website and distributed to emergency management planners. We're still working on the operational piece of the plan. We have employed the first level of funding through MARC 3 repeaters.
 - Oneida County EM Director (Ken Kortenhof): We just closed our grant out.
- State Patrol (Dave Collins): 1) Last Tuesday we hosted the Southwest Traffic Incident Conference in Wisconsin Dells. The Conference focused on safety and keeping traffic open. 2) On October 2-5, 2006, the State Patrol and DCI will be conducting Desert Snow Training in the West for 88 law enforcement officers. This will be state-of-the-art interdiction training on the ID of and Illegal Activity / Contraband. 3) On September 25, 2006, I attended Motor Carrier Training and toured the Intel Center in Illinois.
- DNR (Amy Smith): 1) A new Director of the Wisconsin State Laboratory of Hygiene has been selected - Dr. Charles D. Brokopp. He has significant CDC experience.

8. Briefing by DNR on Avian Flu Surveillance.

Presentation by Dr. Sarah Shapiro Hurley, DVM. See Attachments #1, #2 and #3, 9/20/06 HLS Open Meeting Minutes.

As part of the National Surveillance Plan, Wisconsin is classified as a Tier I state due to our many miles of shoreline. The Tier 1 status is of the highest priority due to the large numbers of migratory birds. A quota of 2000 birds must be sampled; we have sampled 600 so far. We have never found a highly pathogenic avian influenza virus presence in Wisconsin. We sample the shorebirds when they are flightless and molting.

10:10 a.m. Dave Steingraber and Dave Collins departed.

9. Briefing by DHFS on the recent E. Coli Outbreak.

Presentation by Dr. Sheri Johnson. See Attachments #4 and #5, 9/20/06 HLS Open Meeting Minutes.

Dr. Johnson provided the Council with a chronology timeline of the of recent E. coli outbreak

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- DNR (Amy Smith): I have a question on the number of people affected. Does it appear that Wisconsin has a disproportionate share?
- DHFS (Dr. Sheri Johnson): I am unsure of the answer and do not want to speculate.
- DHFS (Tom Anderson): The distribution pattern of the spinach may have influenced the numbers.
- DHFS (Dr. Sheri Johnson): We can research and can brief at the next meeting.

10. Briefing by WEM on Emergency Support Function, ESF #15, External Affairs.

Presentation by Lori Getter. Lori stressed that agencies must focus on an event being a State of Wisconsin emergency – not a Wisconsin Emergency Management emergency. WEM has developed SITREP's (Situation Reports) over the last few years which facilitate the flow of pertinent information. WEM posts these information updates on the website. See Attachment #6 HLS Open Meeting Minutes.

11. Update on the New State of Wisconsin Portal.

Presentation by Lori Getter. We are making significant progress on the new Wisconsin Portal. This should be a great tool. We are working on data base for volunteers. See Attachment #7, 9/20/06 HLS Open Meeting Minutes.

- Chair Wilkening: This website will provide instant updates.

12. Briefing on WMD/Pandemic Flu exercise held on September 8, 2006.

Presentation by Tom Anderson. Thanks to all agencies for their participation and attendance. We tested our plan at the State level; we have tested it many times at the local level. We were happy to have had several State agencies participate for the first time. We will get the formal After-action Report from the contractor on September 29, 2006. We submitted Phase II Funding to CDC on August 31, 2006. We need to work closely on coordinated risk communications to minimize the spread of infection.

- WEM (Steve Peterson): I would like to congratulate Tom Anderson for the planning of the exercise. There were two objectives of this tabletop exercise: 1) Bring all agencies/stakeholders involved to the table, and 2) Take a look at plans and procedures to make any changes needed. It is recommended that we follow-up in 9 months. Those objectives were met. There are many areas for improvement. We need to re-draft the Pandemic Plan with the major stakeholders. We need to improve communications between agencies. We need to continue incident command training. We need to develop plan checklists for contacts and basis procedures for each agency. We need to create interagency communication diagrams. See Attachment #8, 9/20/06 HLS Open Meeting Minutes.
- DHFS (Tom Anderson): We will provide an After-action Report to all.

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- DHFS (Dr. Sheri Johnson): 1) DHFS will hold a Legal Counsel Seminar on September 30, 2006, entitled “The Role of Judiciary Law at DHFS”. 2) There is new information developing at the Federal level for mapping disease control. We recommend its use in planning future exercise.

13. Update on MABAS and Disaster Assistance Fund Administrative Rules.

Presentation by Randi Milsap. The MABAS Administrative Rule (WEM 8) was delivered to the Legislature on August 31, 2006. It is currently in Senator Brown’s committee. We will request a two-week extension of the Disaster Assistance Fund Emergency Administrative Rule (WEM 7) to cover the gap of time between the expiration of the emergency rule and the publication of the permanent rule. We received and incorporated some great comments from the public hearings.

14. Update on Workgroup Relating to Sensitive Drinking Water Infrastructure Information.

Presentation by Amy Smith. The workgroup is close to a finished product.

15. Coast Guard Briefing on New Vessel to be Launched.

Presentation by Lieutenant Jeff Hieb of the U.S. Coast Guard. The USS Freedom is being launched Saturday, September 23, 2006. Lieutenant Hieb stressed setting up Incident Command System in the planning of this launching event. We have many agencies that are working well together.

16. Other Business.

- DMA (Captain Dykstra): The Homeland Security Council’s Military Sub-committee is made up of other branches of service. The question is how they communicate on all their capabilities to the Council. We will come up with a capabilities list and will report back to the Council.
- DHFS (Tom Anderson): 1) The DHFS Public Health Conference was held in LaCrosse on September 11-12, 2006. We had over 400 attendees. 2) The first meeting of the Special Legislative Committee on Emergency Preparedness was held on September 13, 2006. DHFS and WEM were represented. Rep Joan Ballweg, who also attended the September 8 pandemic flu exercise, chairs this committee. They are looking at communications and volunteer issues. They will be meeting monthly.
 - Chair Wilkening: 1) There was a great guest speaker at the DHFS Public Health Conference. He had great stories and pictures. 2) We recently received the final report on the Midwest Summit.
 - WEM (Lori Getter): Copies of the report are available.
- Chair Wilkening: The next Council meeting will be held on Wednesday, October 18 at Volk Field. In addition to this meeting, there will be Executive Level Risk Management Communications

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training and we hope to also tour the REACT Center. I recommend we hold a virtual meeting in November and then brief the Governor in December.

- DMA (LTC Tim Donovan): The Crisis Communications Training will be a high-level executive session that will last approximately 3 hours.
- WEM (Steve Peterson): We have received preliminary approval from OJA to support the Homeland Security Council. Specifically, there are plans to hire an LTE to support the meetings. We will finalize plans tomorrow at OJA.
- Chair Wilkening: On Friday September 22, 2006 there will a special event. We will hold a pinning ceremony at the State Capitol. Two individuals will be promoted by the Governor to Brigadier General. General Chuck Tucker, was the Legal Counsel to Paul Bremmer setting up the Iraqi Government and General Roger Lalich, who was Saddam Hussein's physician after his capture.
- DMA (Colonel Paul Russell): During the January / February 2007 timeframe, the 54th Civil Support Team will undergo another evaluation.

17. First Responder Updates.

- Oneida County EM Director (Ken Kortenhof): Pretty quiet. We are preparing for an exercise and we are working on MABAS.

18. Set date, time and place of next meeting.

The next meeting will be held on October 18, 2006 at 10:00 a.m. at Volk Field.

19. Adjournment.

A motion was made by Dave Heinle and seconded by Jim Warren to adjourn the meeting. **Motion carried.**

11:03 a.m. – Meeting Adjourned.